



USA Meeting Agenda
Utah Leadership Academy Conference
August 29, 2023 8:00 am
Zoom meeting

1. Call to Order
2. Approval of last meeting minutes (filed in the USA google folder)
3. Approval and introduction of Chief of Staff
4. Budget and Fees
 - o USA Fee discussion
 - o Budget approval – Go Daddy Website Renewal \$199.98
5. USA networking and projects discussion
6. Constitution / House Rules
7. Day of Service update
8. USA Future Meetings
 - o Tuesday, Sept 19 (8AM - Zoom)
 - o Tuesday, Oct. 10 (8AM - Zoom)
 - o Tuesday, Nov 7 (8AM - Zoom)
 - o Tuesday, Dec 5 (8AM - Zoom)
 - o Tuesday, Jan 9 (8AM - Zoom)
 - o Tuesday, Feb 6 (8AM - Zoom)
 - o Thursday, April 11 - New presidents training (in-person) 6pm
 - o Friday, April 12 - Student Regent Interviews – Board of Regents Building? (In-person) 8am
9. Board of Higher Education Updates – Holly
10. Campus Updates
11. Adjourn



USA Meeting Agenda
Utah Leadership Academy Conference
September 19, 2023 8:00 am
Zoom meeting

1. Call to Order
2. Approval of last meeting minutes (filed in the USA google folder)
3. Budget and Fees
 - USA Fee – Invoices were sent out
USU – only institution that has paid to date
 - Go Daddy Domain Renewal –\$30.00ish/year
 - Linda needs to start a contract for the hotel rooms for the USA training/Student Board member on April 11/12 meetings. Deposit may be needed
4. Board of Higher Education Updates – Holly
5. Commissioner Office Update - Katie Mazzie
6. Constitution
7. House Rules
8. Day of Service update
9. USA networking and projects discussion
10. USA Future Meetings
 - Tuesday, Oct. 10 (8AM - Zoom)
 - Tuesday, Nov 7 (8AM - Zoom)
 - Tuesday, Dec 5 (8AM - Zoom)
 - Tuesday, Jan 9 (8AM - Zoom)
 - Tuesday, Feb 6 (8AM - Zoom)
 - Thursday, April 11 - New presidents training (in-person) 6pm
 - Friday, April 12 - Student Regent Interviews – Board of Regents Building (In-person) 8am
11. Campus Updates
12. Adjourn



USA Meeting Agenda
October 10, 2023 8:00 am
Zoom meeting

1. Call to Order
 2. Approval of last meeting minutes (filed in the USA google folder)
 3. Budget and Fees
 - Budget is updated in the google drive (10.9.2023)
 - Contract has been signed for USA/Student Board member hotel (Hyatt Place) for the April 11/12 meetings (no deposited was needed)
 - BYU, Snow and UofU has not paid the USA fee (copies of invoices are in the google drive)
 - SUU payment is on its way
 4. Day of Service update (Fritz)
 5. Board of Higher Education Updates – Holly
 6. Commissioner Office Update - Katie Mazzie
 7. Day of Higher Education on Capitol Hill - Feb. 21,2023
 8. Constitution update (Jack)
 9. USA Future Meetings
 - Tuesday, Nov 7 (8AM - Zoom)
 - Tuesday, Dec 5 (8AM - Zoom)
 - Tuesday, Jan 9 (8AM - Zoom)
 - Tuesday, Feb 6 (8AM - Zoom)
 - Thursday, April 11 - New presidents training (in-person) 6pm
 - Friday, April 12 - Student Board Member Interviews – Board of Regents Building (In-person) 8am
- NOTE:** All presidents must stay the entire time for the Board of higher Education Student Interviews – no one should leave early. Plan accordingly.
10. Campus Updates
 11. Adjourn



USA Meeting Agenda
November 7, 2023 8:00 am
Zoom meeting

1. Call to Order
2. Approval of last meeting minutes (filed in the USA google folder)
3. Budget and Fees
 - a. BYU, Snow and UofU have not paid the USA fee (copies of invoices are in the google drive)
4. USA networking and projects discussion
5. General education discussion
6. USA Future Meetings
 - o Tuesday, Dec 5 (8AM - Zoom)
 - o Tuesday, Jan 9 (8AM - Zoom)
 - o Tuesday, Feb 6 (8AM - Zoom)
 - o Thursday, April 11 - New presidents training (in-person) 6pm
 - o Friday, April 12 - Student Board Member Interviews – Board of Regents Building (In-person) 8am
7. Campus Updates
8. Adjourn



USA Meeting Agenda
December 5, 2023 8:00 am
Zoom meeting

1. Call to Order
2. Approval of last meeting minutes (filed in the USA google folder)
3. Budget and Fees
4. USA networking and projects discussion
5. Legacy project discussion
6. USA Future Meetings
 - Tuesday, Jan 9 (8AM - Zoom)
 - Tuesday, Feb 6 (8AM - Zoom)
 - Thursday, April 11 - New presidents training (in-person) 6pm
 - Friday, April 12 - Student Board Member Interviews – Board of Regents Building (In-person) 8am
7. Campus Updates
8. Adjourn



USA Meeting Agenda
January 9, 2024 8:00 am
Zoom meeting

1. Call to Order
2. Approval of last meeting minutes (filed in the USA google folder)
3. Introduction of USHE Student Representative
4. Budget and Fees
5. USA projects discussion
6. Campus updates
7. USA Future Meetings
 - Tuesday, Feb 6 (8AM - Zoom)
 - Thursday, April 11 - New presidents training (in-person) 6pm
 - Friday, April 12 - Student Board Member Interviews – Board of Regents Building (In-person) 8am
8. Adjourn



USA Meeting Agenda
February 6, 2024 8:00 am
Zoom meeting

1. Call to Order
2. Approval of last meeting minutes (filed in the USA google folder)
3. Budget and Fees
4. USA projects discussion
5. Campus updates
6. USA Future Meetings
 - Thursday, April 11 - New presidents training (in-person) 6pm
 - Friday, April 12 - Student Board Member Interviews – Board of Regents Building (In-person) 8am
7. Adjourn



USA Meeting Agenda
Utah Leadership Academy Conference
May 16 1:30pm (Networking #2 session)
Westminster University

1. Welcome – Matt Richey, USU President
2. Constitution
 - Suggested changes since last meeting
 - Ad Hoc - committee to review before UPSIL/USA meeting
3. USA Election Process (voting will take place at the UPSIL/USA meeting on July 10 @ 6:00 pm)
 - o Commitment
 - o Election Process
 - o Duties of Presidency positions
 - o Compensation
 - o USA Advisors
4. Budget
 - FY24 Current budget
 - FY25 Fees discussion – plan on voting in our July 10th meeting
 - Official approval of using USA funds to pay for meals during any in-person USA meetings
5. Upcoming USA Meeting: UPSIL Conference (July 10-11) – Heber City, Utah
 - **Hotel: Zermatt Utah resort & Spa / 784 Resort Drive, Midway, Utah 1-866-937-6288**
 - **USA Meeting July 10, 2024 @ 6:00pm**
 - o Elect USA Presidency
 - o Presentation to advisors @ UPSIL – Introduction of all President & New Presidency
 - o Constitution Discussion
 - o Initiatives/projects Discussion
 - o Budget discussion and approval for USA fee
 - o Schedule standing USA meetings for the academic school year
 - **Presentation to advisors @ UPSIL – July 11, 2024 @ 9:00am**
 - o Introduction of all President & New Presidency
 - o What presidents can stay for Breakout Sessions with advisors
6. Initiatives/projects discussion (time permitting – will talk more about this in July)
7. Adjourn Meeting

NEXT USA MEETING:
July 10, 2024
6:00PM
3111 College Way
Heber City, UT 84032